**Access, Retention & Completion Committee Meeting Agenda & Minutes**

**Date:** January 23, 2019 / 1:30 – 3:00 pm / Location: CC 126 / Chair: Jennifer Anderson / Recorder: Michell Gipson

**Members:** ASG Admin, Chris Sweet, Christina Bruck, Dustin Bare, Jaime Clarke, Jennifer Anderson, Jim Martineau, John Ginsburg, John Phelps, Josh Aman, Karen Ash, Lisa Net Reynolds, Lori Hall, Max Wedding, Ryan Stewart, Ariane Rakich, Joan Jagodnik, Michell Gipson, Adam Wickert­­ and Tami Strawn

**Present:**

**Absent:**

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| **Topic/Item** | **Presenter** | **Discussion** | **Action/Decision** |
| **Committee Business – 5 minutes** |  |
| Review and approve previous meeting minutes | Jennifer Anderson |  |  |
| Upcoming Trainings |  | * AFaC, Harmony, and Wilsonville Service Staff – College Safety Training: Feb. 6th from 8:30 – 10:00
* VET Center Training: Feb. 12th from 12-1:30 pm
	+ We will talk about Active vs. Guard, National Guard on Campus, Campus concerns, statistics, Deployments, Challenges, women service member/veteran roles after deployments, differences between military and civilian students, mental health issues. We will also have a student veteran panel for the end.
* Student Success and Retention Conference 2019 – February 14 & 15, 2019 in Portland, OR. Registration is open <http://oregoncssa.com/>
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| **Steering & Policy Subcommittee Updates – 25 Minutes** |  |
| **SEM Update & ARC Committee role with this work** | Jennifer Anderson | * +
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| **Policy Updates**  | * Registration/Late Registration and Credit Load policies going to President’s Council in February.
* Policy & Steering Subcommittee Report – JA – Membership review
 |  |
|  | Jennifer Anderson  |  |  |
| **Other – 30 Minutes** |  |
| VET Marketing Outreach & Recruitment Update | Justin Montgomery, RB Green, Casey Curry - Guests |  |  |
| **Access/Recruitment Subcommittee - 10 Minutes** |  |
| Access and Recruitment Subcommittee Report – AR |  |  |  |
| **Retention & Completion Subcommittee - 10 Minutes** |  |
| Retention and Completion Subcommittee Report – RS |  |  |  |
| **Financial Resources and Supports Subcommittee - 10 Minutes** |  |
| Financial Resources & Supports Subcommittee – JA & KA |  |  |  |
| **Future Agenda Items** |  |
| Future Agenda Items |  | In progress Policies:* Course overload Policy & Procedure
* Late Registration Policy & Procedure
* Military Deployment Policy & Procedure
* ARC 604 – Sex Offender – Steering Committee

Recruitment/Retention:* Financial Aid – Changes to Work Study & Thinking about Estimated Award Packages
* Changes to work-study process
* Portal Update
* Equity Committee
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| **Future Meeting Dates** |  |
| * Wednesday February 27th from 1:30 – 3:00 – Full committee
* Wednesday, March 27th from 1:30 – 3:00 – Full committee
* Wednesday, April 24th, 1:30 – 3:00 – Full committee
* Wednesday, May 22nd , 1:30 – 3:00 – Full committee
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| ARC Subcommittee Meetings Dates/Times/Locations |
| **Retention/Completion** | **Access/Recruitment** | **Policy Steering** |
| **Lead: Ryan Stewart** | **Lead: Ariane Rakich** | **Lead: Jennifer Anderson** |
| **Date** | **Time** | **Room** | **Date** | **Time** | **Room** | **Date** | **Time** | **Room** |
| 10/15/2018 | 2:00-3:00 | CC126 | 10/15/2018 | 1:30 -3 | RR117 | 10/15/2018 | 2:00 -3:00 | CC105 |
| 11/14/2018 | 11:00 -12:00 | CC126 | 11/14/2018 | 11:00 -12:30 | RR117 | 11/16/2018 | 3:00-4:00 | CC105 |
| December | TBD | CC126 | 12/4/2018 | 11:00-12:30 | RR117 | Dec-18 | TBD |   |
| 1/9/2019 | 11:00 -12:00 | CC126 | 1/9/2019 | 11:00 -12:30 | RR117 | 1/9/2018 | 3:00-4:00 | CC105 |
| 2/6/2019 | 11:00 -12:00 | CC126 | 2/6/2019 | 8:30 - 10:00 | D126 | 2/13/2018 | 3:00-4:00 | CC105 |
| 3/6/2019 | 11:00 -12:00 | CC126 | 3/6/2019 | 11:00 - 12:30 | RR117 | 3/13/2018 | 3:00-4:00 | CC105 |
| 4/3/2019 | 11:00 -12:00 | CC126 | 4/3/2019 | 11:00 - 12:30 | RR117 | 4/10/2018 | 3:00-4:00 | CC105 |
| 5/2/2019 | 11:00 -12:00 | CC126 | 5/2/2019 | 11:00 - 12:30 | RR117 | 5/8/2018 | 3:00-4:00 | CC105 |
| 6/5/2019 | 8:30 - 9:30 | D126 | 6/5/2019 | 8:30 -10:00 | DJ206 | 5/12/2018 | 3:00-4:00 | CC105 |

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